

Engagement Letter for your Tax Preparation for Tax Year(s): _____

This letter confirms the terms of our engagement with you and outlines the nature and extent of the services we will provide.

We will prepare your Federal/and or State tax returns (please see your Service Agreement for details). We will depend on you to provide the information we need to prepare complete and accurate returns. We may ask you to clarify some items but will not audit or otherwise verify the data you submit.

We will perform accounting services only as needed to prepare your tax returns. Our work will not include procedures to find defalcations or other irregularities. Accordingly, our engagement should not be relied upon to disclose errors, fraud, or other illegal acts, though it may be necessary for you to clarify some of the information you submit. We will, of course, inform you of any material errors, fraud, or other illegal acts we discover.

The law imposes penalties when taxpayers underestimate their tax liability. Should we encounter instances of unclear tax law, or of potential conflicts in the interpretation of the law, we will outline the reasonable courses of action and the risks and consequences of each. We will ultimately adopt, on your behalf, the alternative you select.

We will return your original records to you at the end of this engagement. You should securely store these records, along with all supporting documents, canceled checks, etc., as these items may later be needed to prove accuracy and completeness of a return. We will retain copies of your records and our work papers for your engagement for seven years, after which these documents will be destroyed.

Review all tax-return documents carefully before signing them.

To affirm that this letter correctly summarizes your understanding of the arrangements for this work, please sign and date in the space indicated below and return this to us.

Please call if you have any questions.
Tax Defense Network, Inc.

BOTH SPOUSES MUST SIGN FOR PREPARATION OF JOINT RETURNS.

| | | | |
|-------|----------------------------|--------------------|-------|
| _____ | _____ | _____ | _____ |
| Date | Please Print Taxpayer Name | Taxpayer Signature | SSN |
| _____ | _____ | _____ | _____ |
| Date | Please Print Spouse Name | Spouse Signature | SSN |

Affirmation of Truth

I _____ and _____ affirm that the financial and tax information given is true and accurate. I/We understand that the income and expense information given will be used by Tax Defense Network, Inc. to accurately prepare my Tax Returns. If at anytime I/We become aware of the misrepresentation of our tax information on the attached tax organizers I/We affirm that Tax Defense Network, Inc. will be made aware of these anomalies as soon as possible.

If you can agree with the information included on the attached tax organizers, please sign and date where indicated below. By signing this statement you agree that the information that you have reported to Tax Defense Network, Inc. is accurate and complete and is a true representation of your tax affairs.

| | | | |
|-----------|-------|-----------|-------|
| _____ | _____ | _____ | _____ |
| Signature | Date | Signature | Date |