

IRS Tax Professional PTIN Processing Center PO Box 380638 San Antonio, TX 78268

Date	October 19, 2024
Contact telephone numbers:	Domestic: 877-613-7846
	International: +1-915-342-
	5655
	TTY: 877-613-3686
Contact hours:	8 a.m. to 5 p.m. CT
NC:	COLL

DAVID COLLINS 7298 FLAGRIDGE DR OOLTEWAH, TN 37363

Dear Tax Professional:

Why we're contacting you

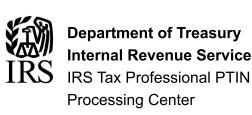
We accepted your renewal application for your preparer tax identification number (PTIN). **Your PTIN is P03013529.**

What you need to know

Your PTIN is **valid for the 2025 calendar year.** You must use your PTIN on any federal tax return or claim for refund you prepare, or substantially help to prepare, for compensation.

You must renew your PTIN by December 31 each year to prepare federal tax returns or claims for refund the following year. The annual renewal period begins mid-October and ends on December 31. Keep your PTIN information current by updating your PTIN account any time your information changes. Simply login to your online account at **IRS.gov/ptin** to update your information quickly.

The **PTIN** fee is non-refundable. If we can't process your payment, your PTIN will be placed in a suspended status. You're responsible for submitting the proper payment to ensure your PTIN remains valid.



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Where you can find more information

- Find helpful information about the PTIN program at IRS.gov/ptin.
- Find tax forms and publications by visiting IRS.gov/forms or calling 800-TAX-FORM (800-829-3676).
- Subscribe to IRS e-News for Tax Professionals for the latest information for tax return preparers by visiting **IRS.gov** and following the steps below.
 - 1. Select "News"
 - 2. Select "e-News Subscriptions"
 - 3. Select "e-News for tax professionals"
 - 4. Select "Subscribe to weekly e-News for tax professionals"
 - 5. Enter your email address and select "Submit"

A wallet sized PTIN card with your information is enclosed for quick reference. We appreciate you working with us to ensure effective tax administration. The tax professional industry is an important part of the U.S. tax system. Keep this letter for your records. If you have questions, you can call the contact number shown at the top of this letter.

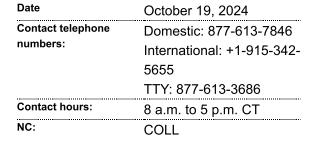
> Sincerely, Kimberly D. Rogers Kimberly D. Rogers Director, Return Preparer Office

Enclosure: PTIN card



Department of Treasury Internal Revenue Service

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Name: DAVID COLLINS

PTIN: P03013529 **Valid Year:** 2025

NC: COLL