



Department of Treasury
Internal Revenue Service
 IRS Tax Professional PTIN
 Processing Center
 PO Box 380638
 San Antonio TX 78268

Letter	LTR 4764
Date	January 04, 2023
To contact us	Phone 1-877-613-7846 TTY 1-877-613-3686 8 a.m.- 5 p.m. CT

DAVID COLLINS
 7298 FLAGRIDGE DR
 OOLTEWAH, TN 37363

Dear David Collins:

Why we're contacting you

We accepted your renewal application for your preparer tax identification number (PTIN). **Your PTIN is P03013529.**

What you need to know

Your PTIN is **effective for the 2023 calendar year only**. Use your PTIN on any U.S. tax return or claim for refund you prepare, or substantially help to prepare, for compensation.

You must renew your PTIN by December 31 each year. The annual renewal period begins around October 16 and ends on December 31. **Keep your PTIN information current** by updating your PTIN any time your information changes. Simply by logging into your account at www.irs.gov/ptin to update your information quickly. The **PTIN fee is non-refundable**.

Letter 4764 (Rev. 05-2021)
 Catalog Number 58108T



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Where you can find more information

For the latest information for tax return preparers, please subscribe to IRS e-News for Tax Professionals.

- Find helpful information about the PTIN program at www.irs.gov/taxpros.
- Find tax forms and publications by visiting www.irs.gov/forms or calling 800-TAX-FORM (800-829-3676).
- Subscribe to IRS e-News for Tax Professionals for the latest information for tax return preparers by visiting www.irs.gov and following the steps below.
 1. Select "News"
 2. Select "e-News Subscriptions"
 3. Select "e-News for Tax Professionals"
 4. Select "Subscribe"
 5. Enter your email address and select submit

A wallet sized PTIN card with your information is enclosed for quick reference. We appreciate you working with us to ensure effective tax administration. The tax professional industry is an important part of the U.S. tax system. Keep this letter for your records.

If you have questions, you can call the contact number shown at the top of this letter.

Sincerely,
Return Preparer Office

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Name: DAVID COLLINS
PTIN: P03013529
Effective Year: 2023