

Pre-Severance Memo

Personal Severance Information for:

Veronica Curry – 5098101

You have been notified that your position is being eliminated, however you have been given a non-working notice which is currently scheduled to end on 2/27/2025.

A Severance Agreement and General Release outlining your benefits will be provided to you on your last day of employment as long as you remain an employee in good standing and continue to meet all severance eligibility criteria. A summary of your personal severance information is below:

Full Years of Service:	2 years
Severance Period:	4 weeks
Estimated Severance Payment:	\$ 3,150

If you are enrolled as an active employee in the company's medical, dental, and/or vision insurance plan, you are eligible for COBRA continuation coverage through the duration of your Severance Period. The Company will pay up to 1 months worth of COBRA premiums. Please note that you will remain responsible for an amount equal to the active employee contribution for the COBRA continuation coverage that you elect.

Please contact [HRservices.highmarkhealth.org](https://hrservices.highmarkhealth.org) or 1-844-242-HR4U by phone with any questions you may have.