



dc Tax, LLC  
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Chattanooga, TN 37363

*IRS representation for individuals & small business*

Elizabeth Connelly  
952 Briar Ln  
Pottstown, PA 19464

November 21, 2024

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We have successfully arranged your installment agreement with the Internal Revenue Service (IRS). This letter shares important information regarding payments.

Your initial installment payment is due 12/22/2024, in the amount of \$750.00. Until your direct debit payments begin (likely not until January 22, 2025) you will need to make payments directly to the IRS. Please go to <https://irs.gov> and select "Make a Payment". The system will walk you through the process and, of course, you can call me anytime if you need assistance. Future installation payments will be due by the 22nd of each month.

Although we weren't able to get it started this month as you requested, you can still make manual payment this month through the IRS website, and it will be credited to the agreement.

The IRS will deduct a one-time set-up fee for the direct debit, and this will be taken from your first payment. Once your direct debit is established, the IRS will send you a confirmation letter.

During this agreement, penalties and interest will continue to accrue.

**If you cannot make a payment for any reason, call (800) 829-1040.** If you cannot make your payments for an extended period, please call our office as soon as possible. We can be reached at (888) 627-2375 if you have questions or require further information.

Thank you,

David Collins

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